

1 Correct Sentences

Declarative sentence

A pentagon is a five-sided figure.

Imperative sentence

Please come to Washington.

Interrogative sentence

Is there a pentagon there?

Exclamatory sentence

I can't wait to see it!

A Write each sentence correctly. Separate any run-on sentences.

1. guess the size of the world's largest pentagon

2. how big is it

3. this five-sided figure measures about one mile around

4. take a closer look at the Pentagon Building how huge it is

B 5–10. Use proofreading marks to correct six sentence errors in this tour guide's script.

Example: do you know how many people work in the Pentagon?

Proofreading

Welcome to the Pentagon?

George E. Bergstrom is the architect who

designed the Pentagon. this five-story building

covers thirty-four acres. did any of you park in the guest parking

lot. That's just one of the parking lots! There are enough parking

spaces for 10,000 cars. What a lot of cars.

Proofreading Marks

¶ Indent

^ Add

~ Delete

≡ Capital letter

/ Small letter

(continued)



2 Proper Nouns and Adjectives

Proper nouns

Mexico Taro Suzuki Friday Fourth of July

Proper adjectives

Mexican Swiss Greek North American

Find the proper noun or proper adjective in each sentence. Write it correctly.

1. My friend linda mendez has a coin collection. _____
2. Some coins are from north african countries. _____
3. One egyptian coin is the size of a quarter. _____
4. A coin from the people's republic of china has a hole. _____
5. Recently she bought some ancient greek coins. _____
6. One has a picture of alexander the great. _____
7. Last monday she visited a coin exhibit. _____
8. She spent columbus day at a museum. _____
9. It was the metropolitan museum of art. _____
10. The museum featured coins during october. _____
11. There were displays of old roman coins. _____
12. Some had been found in the red sea. _____
13. A few came from ancient spanish ships. _____
14. The face of julius caesar decorated some. _____
15. Some showed portraits of caesar augustus. _____
16. Her trip to new york city was worth the effort. _____
17. Perhaps someday she will visit london. _____
18. The british museum has a good collection. _____
19. The victoria and albert museum also has one. _____
20. Some coin clubs tour the british isles. _____

(continued)



3 Commas in a Series

My sister, my brother, and I watched the new family move in.
 We introduced ourselves, welcomed them, and invited them for dinner.

A Rewrite each sentence that contains a series. Add commas where they are needed. For each sentence that does not include a series, write *none*.

1. Will Les Martha and Julie be going to our school?

2. Les will be in the same class as Alfredo and I.

3. His sisters are in the first third and fourth grades.

4. Let's invite them to play ball have a picnic swim or sunbathe.

5. We could meet them at the park in the schoolyard or at my house.

B 6–12. Use proofreading marks to correct the seven comma errors in this invitation.

Example: We must shop, clean, and get dressed for the picnic.
 ^ ^

Proofreading

Proofreading Marks
 ¶ Indent
 ^ Add
 ~ Delete
 ≡ Capital letter
 / Small letter

Please Come to Our Party

You are invited to eat swim and have fun. Bring
 your pool toys your swimsuit and a towel. We will
 pick you up at school at home, or wherever is convenient. The
 party is given by Alfredo Michael and Lee.

(continued)

4 More Uses for Commas

Introductory words

Oh, I heard about your class. Yes, it's great!

Nouns in direct address

Elsa, come to my class with me.

You will enjoy it, Elsa.

You will see, Elsa, that it is useful.

Rewrite each sentence, adding commas where they are needed.

1. Yolanda I hear that you're taking a course in first aid.

2. Yes Willy I'm taking a course with Ms. Liang.

3. Can you tell me more about the course Yolanda?

4. Well Willy I've only had one class.

5. I wonder Yolanda if it's too late for me to sign up.

6. No I don't believe it is.

7. Why don't you come with me Willy?

8. Oh Ms. Liang let me introduce you to Willy.

9. Well you're just in time Willy to help with a demonstration.

10. Yolanda help me put Willy's arm in this sling.

(continued)



5 Interjections

Hey! Try to find some good seats.
Oh, the balloon rally is starting!



Complete each line of this skit, using the interjection in parentheses. Use the correct punctuation after each interjection.

1. Safa: _____ The colors are fantastic! (**Great**)
2. Lois: _____ That green one is the highest. (**Wow**)
3. Willy: _____ what a beautiful sight! (**Ah**)
4. Lois: _____ Hot-air ballooning might be fun. (**Hey**)
5. Safa: _____ It's too early in the morning. (**Good grief**)
6. Willy: _____ it's less windy in the morning. (**Well**)
7. Safa: _____ a strong wind could be dangerous! (**Oh**)
8. Lois: _____ Look at the tiny baskets! (**Ha**)
9. Willy: _____ There are two people in each basket. (**Goodness**)
10. Safa: _____ a larger balloon carries even more weight! (**Well**)
11. Lois: _____ One balloon is descending early! (**Oops**)
12. Willy: _____ It landed safely. (**Whew**)
13. Safa: _____ guess who the first balloonists were! (**Hey**)
14. Lois: _____ Is this a joke? (**Oh, no**)
15. Safa: _____ a duck, a sheep, and a rooster were the first! (**Ha**)
16. Willy: _____ That's a good one! (**Cheers**)
17. Lois: _____ I don't believe it. (**Well**)
18. Safa: _____ It *is* true! (**Hey**)

(continued)



6 Quotations

The firefighter exclaimed, "Fire safety is important!"
 "You should know what to do in case of fire," she added.
 "There are rules," she explained, "that you should follow."
 "You must know some," she said. "Can you remember them?"

A Rewrite each sentence, using punctuation marks and capital letters correctly.

1. the firefighter announced there are rules for fire safety

2. let's see if you know what they are she added

3. should electrical wiring Mark asked be checked carefully

4. never overload an electrical outlet Judy exclaimed

B 5–10. Use proofreading marks to correct six errors in punctuation and capital letters in this school newspaper story.

Example: The firefighter said, don't stack newspapers, rags, or paints."

Proofreading

Tipton School News

Local Fire Breaks Out!

Last week there was a fire at the home of student Karen Howard. When asked about the fire, Principal Tobin said this is a terrible disaster for Karen. Her family lost nearly everything. Mr. Tobin added it was good no one was hurt.

Proofreading Marks	
¶	Indent
^	Add
~	Delete
≡	Capital letter
/	Small letter

(continued)

7 Abbreviations

Titles	Mister	Mr.	Junior	Jr.
	a married woman	Mrs.	Senior	Sr.
	any woman	Ms.	Doctor	Dr.
Businesses	Corporation	Corp.	Limited	Ltd.
Days	Tuesday	Tues.	Sunday	Sun.
Months	February	Feb.	August	Aug.
Addresses	Apartment	Apt.	Route	Rte.
States	California	CA	Illinois	IL
Initials	Susan Gloria	S. G.	Ling Chow	L. C.

A Write these groups of words, using the correct abbreviations and initials.

1. Audio Service Corporation _____
2. Wednesday, September 29, 1875 _____
3. Alva John Holmes Senior _____
4. Rodriguez, Incorporated _____
5. Friday, August 13, 1990 _____

B Write these addresses. Use the correct abbreviations and initials for the underlined words.

6. Doctor Jane Wilbur _____
 Route 30 _____
 Richmond, Virginia 23219 _____
7. Four Star Company, Limited _____
 Post Office Box 5555 _____
 Dallas, Texas 75234 _____
8. Mister Alonso Richard Amanda _____
 2001 Brentwood Avenue _____
 Springfield, Illinois 62704 _____

(continued)



8 Titles

I read the book The Prince and the Pauper.
 I read The Daily Star every morning.
 The chorus sang "Home on the Range."
 We read the poem "The Song of the Desert."

A Write each sentence correctly.

1. Today's parktown crier, our newspaper, contained lots of information.

2. Joanna read a review of the book called the black stallion.

3. She is now reading the chapter called homeward bound.

4. Tod saw a review of the movie chariots of fire.

B 5-12. Use proofreading marks to correct eight capitalization and punctuation errors in the titles in the list.

Example: I like to play "the star spangled banner"
 on the piano.

Proofreading Marks

- ¶ Indent
- ^ Add
- ↵ Delete
- ≡ Capital letter
- / Small letter

Proofreading

What I Did Last Summer

- Read an article titled things to do on vacation
- Wrote a letter to the editor of a magazine called Cobblestone
- Read the book *What's the big idea, Ben Franklin?*
- Wrote a story titled The Mystery of the Missing Lunch

(continued)